St Joseph’s Catholic Primary School – P & F
Annual General Meeting Minutes - 5 March 2013

Welcome
John Hinton welcomed everyone to the AGM. Meeting opened at 7:05pm

Opening Prayer
A prayer to ask the Holy Spirit to guide us through the night was said.

Attendance
John Hinton, Lynda Ricca, Erica Russo, Deanne Krieger, Tania Tarda, Candice Wilkin, Susanne Chung

Apologies
Brett Martell, Danielle Smith

Acceptance of Previous Minutes
The Minutes of the AGM held on 21st February 2012, were accepted as true and correct by Deanne Krieger and accepted by Lynda Ricca.

Business Arising from Previous Minutes
NIL

Reports
- President – Susanne Chung presented a report on 2012 in lieu of the President. (attached)
  Report was 2nd by John Hinton
- Principal – NIL
- Treasurer – Lynda Ricca presented the Audited books and report and a summary on our finances for 2012. (attached) Report was 2nd by Susanne Chung
- Tuckshop – NIL
- Uniform Committee - NIL

Election of office bearers for 2013
John Hinton declared all positions vacant.

Executive Committee
- President - After some discussion Candice Wilkin nominated Tania Tarda, Tania accepted.
- Vice President – John Hinton nominated Candice Wilkin, Candice accepted
- Secretary - Lynda Ricca nominated Susanne Chung to continue in this role. Susanne accepted.
- Treasurer – After much discussion about the roles of this position and the possibility of the school financial officer taking on this role, it was agreed to trial a Secretary/Treasurer position. Tania nominated Susanne Chung to take on this position with a review at a later meeting. Susanne accepted.

All positions were filled and nominations accepted and passed with all in agreement.
Sub Committees
- Tuckshop – Position remains open.
- Uniform Shop – Erica and Deanne agreed to continue on in this role with the acknowledgement that this may be the last year for Erica.

General Business
- Appointment of Financial Auditor
  Lynda moved that we appoint David Haberman and Co again for the financial year ending December 2013. 2nd Deanne Krieger. Passed.
- Review and distribution of Parental Code of Conduct. Accepted by All at meeting and signed.

Meeting close
John Hinton declared the AGM closed at 7:35pm

John Hinton
Chairperson

Susanne Chung
Secretary