St Joseph’s Catholic Primary School – P & F
General Meeting Minutes - 17 April 2013

Welcome
Meeting was opened at 2:00pm by Tania Tarda

Opening Prayer
By Helen Freshwater

Attendance
Susanne Chung, John Hinton, Tania Tarda, Deanne Krieger, Erica Russo, Helen Freshwater, Natalie Drake

Apologies
Candice Wilkin

Acceptance of Previous Minutes
Minutes of previous meeting held 5 March 2013 were accepted as true and correct.
Moved by John Hinton 2nd Deanne Krieger

Business Arising from Previous Minutes
- Mother’s Day Stall – 10th May, to be set up at 11am after Mass morning tea. Natalie Drake offered to help.
- Uniform cupboard – coffee machine to go in locked uniform cupboard once it is built.

Inward Correspondence
Fundraising – Smart Fundraisers (6), Carnival Connection, Mumslink, Cadbury Fundraisers, Country School Photos,

Mothers Day Stall invoices and products from Smart Fundraisers

P&F Assoc. – March Newsletter, Brisbane Archdiocese AGM – 25 March, QAST Tuckshop convention, Leo Dunne Memorial Award

Outgoing Correspondence
Letter to St-Josephs Gayndah – re donation written by John Hinton
P&F Assoc Information form
ANZ Bank details and copy of AGM for signature changeover
Mothers Day Stall Order forms and cheques.

Business from Correspondence
Thank card was received from St Josephs Gayndah and displayed in the staff room.

Parish Report
NIL
Treasurers Report
Financials Attached

Report moved by Susanne Chung 2nd Helen Freshwater. Passed

Susanne moves that the list of suppliers be passed for payment. All Agreed. Passed

Susanne moved that we set up an account with Woolworths to be able to write cheques for the purchase of gift cards and goods. All Agreed. Passed.

Presidents Report
Tania attended BGA meeting to provide P&F support in regards to staff room changes.

Principals Report
As Attached

Report Moved by John Hinton; 2nd Susanne Chung. Passed

Tuckshop Report
Natalie Drake was approached to whether she would consider taking on the role of Tuckshop Convenor. She will advise by next meeting.

Uniform Shop Report
Deanne had some track pants that are old stock and asked if she could sell them off at $10 each. Stock was 2xSz12, 2xSz10, 2xSz6. Motion 2nd Helen Freshwater. Passed.

General Business

- 2013 Budget discussion – Previously discussed at meetings was the construction of a permanent BBQ facility. This was decided to not be a project at this stage.
- A discussion about the ‘Bat Cave’ to be erected in the Prep play area. This has been waiting a long time. It was discussed to hire someone to install the cave in a location agreed by the teacher and Principal. John Hinton to organise Peter Campanini to be hired to do the job, with Deanne offering Steve Krieger to help.
- John Hinton discussed with the P&F Committee the need for the audio visual equipment in the hall, including the portable speaker system, to be upgraded. He said the school had no money in the budget. The portable system is failing and is useful for the undercover area, carnivals, on the oval etc. John Hinton to liaise with our IT expert and organise quotes for what is required. Looking at around the $7000 as a budget.
- A question was raised about how the volunteers at the tuckshop were going. At this stage there are 4 people on a fortnightly rotation. More volunteers would make this monthly.
- Discussion had re Will Martell making State Golf School Championships. Referring back to March 2012 the family may make a written request of up to $200 for fee assistance if Will is representing St Joseph’s School.
• School Board – Tania asked John about the School Board and the P&F integrating more, rather than relying on John as the go between. John said he would look into it and report back. He mentioned training was required of all Board members.

• Deanne asked a question about what was happening in regards to the piano to be purchased by the school. John believed they had sold enough keys to purchase half the piano and the school would fund the rest. The question was asked if the P&F had or should contribute funds towards the piano. It was moved by Deanne that the P&F purchase 6 keys on the piano for $60 each, a total of $360. All agreed. Passed.

Next Meeting
Meeting to be held  15 May at  2:00pm

Meeting Closed
Meeting closed with thanks to all in attendance by  Tania Tarda at  2:50pm

President

Secretary