St Joseph’s Catholic Primary School – P & F
General Meeting Minutes - 12 June 2013

Welcome
Meeting was opened at 2:05pm by Tania Tarda

Opening Prayer
Read by Susanne

Attendance
Susanne Chung, John Hinton, Tania Tarda, Helen Freshwater, Candice Wilkin

Apologies
Deanne Krieger, Erica Russo

Acceptance of Previous Minutes
Minutes of previous meeting held 17 May 2013 were accepted as true and correct.
Moved by Helen Freshwater 2nd John Hinton. Passed

Business Arising from Previous Minutes
- Audio Visual Equipment – Purchased but not installed, hopefully over the holidays. Final cost unknown, no invoices received by treasurer to date.

Inward Correspondence
Smart Funraisers (4), Illuminated Industries, Moon and Back School Gifts, Maps Fundraising
National Teaching Awards, PandF Assoc - 2013 Presidents' Dinner

Outgoing Correspondence
Letter and Cheque for sporting donation for the Martells

Business from Correspondence

Parish Report

Treasurers Report
Financials Attached
Report moved by Susanne Chung 2nd Candice Wilkin. Passed

Presidents Report
NIL
Principals Report
As Attached

Report Moved by John Hinton; 2nd Susanne Chung. Passed

Tuckshop Report
NIL

Uniform Shop Report
NIL

General Business

- Childers Festival Carpark - rosters to be organised as per last year. John Hinton to organise carpark line marking with help from John Gibson, most likely Friday afternoon. Susanne to organise float and two money bags for gate collectors.
- Helen Freshwater brought the P&Fs attention to the fact that the library is in desperate need of new readers for class and take home. A lot of readers do not align with new reading levels and many are damaged. A quote was brought for $4763 to purchase new books and digital resources. The school has no budget to purchase these this year so the P&F was asked to buy them. Helen Freshwater moved a motion “to purchase the readers as per the quote from supplier.” 2nd Candice Wilkin. Passed.
- It was discussed that the school request volunteers in the newsletter to help cover the new books once they arrive to ensure the books are made available as soon as possible.
- There was a discussion about the amount of money the P&F has spent this year. $1000 for coffee machine, $7000-$9000 on Audio Visual and $4800 on readers. This has likely exceeded income gained for 2013.
- Father’s Day stall – Tania Tarda to organise orders with Candice’s help. Date TBA.
- Discuss new fundraiser ideas at next meeting – mini iPad raffle, cake stall, Golf Day? Broncos jersey available and quilt donated for a raffle.

Next Meeting

Meeting to be held 17 July at 2:00pm

Meeting Closed

Meeting closed with thanks to all in attendance by Tania Tarda at 2:55 pm

President

Secretary