St Joseph’s Catholic Primary School – P & F
General Meeting Minutes - 15 May 2012

Welcome
Meeting was opened at 7:08 pm by Danielle Smith

Opening Prayer
The Lord’s Prayer

Attendance
Susanne Chung, Danielle Smith, John Hinton, Brett Martell, Max Francis

Apologies
Erica Russo, Lynda Ricca, Gerard Russo, Deanne Krieger

Acceptance of Previous Minutes
Moved by Brett Martell 2nd Danielle Smith

Business Arising from Previous Minutes
Email for P&F – This is a permanent email address for the school, families and community to contact the P&F committee.  pchilderspandf@bne.catholic.edu.au

Inward Correspondence
Fundraising (Bundy Bowl and Leisure, Roushinis Fun India)

Outgoing Correspondence
Thank you to Brendan Castro

Business from Correspondence
Thank you letter to be written to Jason Tomlinson.
A new “Thank you” certificate to be designed. John to ask Mark Burns if he could do something for us.

Parish Report
Nil

Treasurers Report
Financials Attached

Report moved by Susanne Chung 2nd Max Francis

It was discussed and decided the Treasurer could provide a list of regular suppliers at the next General Meeting for permanent payment approval.

Presidents Report
No report, Danielle wondered if the tuckshop would be able to run a 2nd day given how well it was running. Discussion to be had at a later date.

Principals Report
As Attached

Report Moved by John Hinton; 2nd Susanne Chung


**Tuckshop Report**

Included with Treasurers Report.

**Uniform Shop Report**

NIL

**General Business**

iPad Raffle – “iPad 4 iPad’s” slogan okay to use, everyone happy for funds raised to be used for the purchase of more iPads the next time the school makes a bulk purchase. John mentioned the school was looking at purchasing more iPads in the near future, and again at the end of the year to be ready for the start of school next year. Our funds should be available for the end of year purchasing. There was discussion that another iPad raffle could be held if the current raffle was successful. Raffle tickets to be sold from school grounds at the Festival of Cultures.

Festival of Cultures – General discussion ensued about the workings of the carpark for the Festival. New paint will be required to linemark the carpark. The carpark map will be reviewed by Susanne in consultation with Max Francis and Malcolm Lindsay. It was agreed a new large carpark sign on Calico made by the students would be beneficial. (New signs are created each year and are quite small, the new one could be stored for next year.) It was generally agreed we would charge $10 for parking with a general rule of 'no reservation', but this should be reviewed case by case if requested. A request for volunteers will be placed in the school newsletter in July. Carpark to open at 6:30am with volunteers until 1pm; 2hr shifts; 4 people required until 10am, 2 after that; 2 at gate, 1 taking money, 1 ushering cars to car park.

Constitution draft in progress, questions answered at this meeting included Quorum. A Special General Meeting date was set for 7 August at 6:45pm, to be held before the General Meeting. A Draft Constitution will be available for discussion prior to this meeting. Due notice shall be given closer to the time.

Meeting Minutes to be published onto website. A paper copy will be available upon request.

After discussion it was decided that “The Steak of Origin fundraiser will not be held this year”. There was concern with the number of attendees, funds raised and effort required to host the event. It was also discussed that a raffle could not be held as we have the iPad raffle already.

A discussion was held about backpackers using the courts on weekends. John Hinton is aware of this and the school is doing its best to deter them. Signs have been erected.

**Next Meeting**

Meeting to be held 5 June at 7:00pm

**Meeting Closed**

Meeting closed with thanks to all in attendance by Danielle Smith at 8:14pm

President

Secretary